



Chadsgrove Educational Trust Specialist College

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Planning for Student's return to College following a change in need

Dear Parent Carer/Advocate

If your young person is returning to College following an extended absence, surgery, Botox or any change in need, it is important to let the College and relevant therapists know in advance so that we can plan a safe return to College for your young person.

In order for us to safely support their return to College and where required their rehabilitation, please provide the following information including any hospital discharge summary letters. Please note that therapists will not be able to begin the assessment and rehabilitation process without receiving the appropriate paperwork.

Please complete the information below and return to Bec Gayden, Assistant Headteacher

(If at this time this letter is not applicable, can we ask that you retain it for future reference and return as and when required).

Name of Student:

Planned date of surgery, Botox or medical intervention:

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Details of change in need, planned surgery, medical intervention and/or location of Botox:

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Hospital, Consultant and/or GP name and contact details:

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Expected return to College date:

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P.T.O.



Please be aware that the planned date to return to College may need to change if we have not received the above information well in advance of their return, as this may delay assessment and planning. Please provide any additional information/hospital paperwork you receive to support us further to ensure a safe and timely return for your young person.

Yours sincerely

For future reference, this letter can be accessed and downloaded from the College website.